3.**入党申请人基本情况表**

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| 姓名 | 性别 | 民族 | 出生年月 | 文化程度 | 单位职务 | 申请时间 | 联系电话 | 备注 |
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注：在更换下一年度手册之前，入党申请人成为入党积极分子，请在备注里写“积极分子”，同时请填写《入党积极分子和党员发展对象基本情况表》；如果离开本单位，请在备注里写“离开”，可不用更换表格。